

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	100-3215	\$106,532	100-531-4112	\$80,897
<input type="checkbox"/> Budget Transfer	100-3601	\$32,577	100-531-41xx	\$25,022
			100-531-4112	\$613
			100-2940	\$32,577

**Explain the reason for the budget change:**

KB Home is requesting for a dedicated full time building inspector for Elmwood/Terra Serena Project to provide continuous and uninterrupted service for the duration of construction. Such service was provided earlier by the City of Milpitas to other major projects and proved to be beneficial to both sides. It allows City to provide high level of customer service by considerably reducing the number of re-inspections, streamlining and maintaining construction schedule and minimizing the number of construction revisions. Existing workload will not allow us to provide dedicated building inspector from our current staff to the KB project and necessitate hiring a temporary inspector at the annual cost of \$151,756. This service will require the developer to pay the full cost of the service, which includes salary and benefits for the building inspector and an administrative fee. The estimated cost of service for the eleven months is \$139,109.

Approve budget appropriation for the above amount less the administrative fee into the Building Inspection Division's budget.

☒ Check if City Council Approval required.

Meeting Date: August 2, 2005

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head:	Date: 7/22/05
Reviewed by:	Finance Director:	Date: 7/21/05
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: